



Scouts BSA

JPL Troop 509

Est. 1952

La Cañada Flintridge, CA

jpltroop509.org



What Goes In Eagle Binder

Don't delay in putting together your Eagle binder, as it takes more work and time than you probably expect, plus you need to leave sufficient time for the binder to get reviewed and approved, and you may also need time for any needed corrections to your TroopMaster.com records (so look at TroopMaster.com early).

Before you can schedule your Scoutmaster conference, your Eagle Advisor has to check and approve your binder. Everything has to be right. It is not uncommon for scouts to need to re-write their essay and/or critique several times before they are approved.

At your Scoutmaster conference, you'll bring with you the Eagle binder and your Scout Handbook. After the Scoutmaster conference you'll make an appointment with the Rose Bowl District Executive to meet at Smiser Scout Center to turn in your binder (wear your uniform and get a receipt).

Once the binder has been approved by the district, your Eagle Advisor will set up a board of review. You'll bring your Scout Handbook to the board of review, and your binder will already be there for review by the board members.

At the conclusion of the board of review the binder will be returned to you, with the exception of the Eagle application which is sent to and kept by BSA headquarters in Texas.

The Eagle binder contains:

Required

- Rose Bowl District Eagle application tickler list
- Greater Los Angeles Area Council Eagle application check sheet
- Eagle rank application
 - list your name as you want it to appear on your Eagle certificate
 - all dates must match the dates in your TroopMaster.com records
 - the 21 merit badges you list must be consistent with your rank advancement dates
 - list the troop number you were in when you earned the merit badge
 - for your current troop leadership position(s), the ending date is the date of your scheduled Scoutmaster conference (the form won't accept "to present")
 - your project name should briefly describe the project and identify the beneficiary
 - the project completion date is the date on the beneficiary's letter of project completion
 - after printing the application, cross out the excess merit badges in badge numbers 7, 8 & 10
 - don't sign and date the application, you'll do this at the Scoutmaster conference
- scouting resume summarizing leadership positions, outings and service projects
- non-scouting resume summarizing activities, awards & leadership in school, sports, church, etc.
- essay about your ambitions and life purpose, typed, double spaced, 1-2 pages long
- critique of your Eagle project discussing how you did as a leader, what went well, what didn't, what you learned, and what you would now have done differently, typed, double spaced, 2-6 pages long

- Eagle project workbook including:
 - proposal cover page
 - contact information page
 - proposal pages C-E, with signatures on last page
 - plan cover page
 - plan pages A-E
 - fundraising application page, signed, if fundraised
 - report cover page
 - report pages A-C
- Eagle project completion letter signed by beneficiary
- photos from before, during and after Eagle project, with optional but recommended captions

Optional but Recommended

- descriptive index tabs
- binder cover page (“This Eagle Application Binder belongs to”)
- troop transcript (in TroopMaster.com click on Reports, Advancement, Individual History)
- merit badge blue cards, placed in clear plastic baseball card protectors
- rank advancement cards, Scout through Life, placed in clear plastic baseball card protectors
- Eagle project scope letter signed by beneficiary
- Eagle project chronology
- Eagle project written presentation made to beneficiary, if any
- Eagle project PowerPoint presentation made to Troop Committee
- Eagle project fundraising summary
- Eagle project expenses, with receipts in page protector
- Eagle project hours by person and by date, with sign-in sheets in page protector
- Eagle project blank activity consent form, with signed forms in page protector
- Eagle project emails sent and flyer used to recruit helpers