



Boy Scouts of America

JPL Troop 509

Est. 1952

La Cañada Flintridge, CA

jpltroop509.org



Rank Advancement Overview

Rank advancement is how you make progress on the Scouting Trail. Each step along the way will challenge you with new knowledge and skills. There are four steps of advancement:

1. The Scout **Learns**

Read your Scouts BSA Handbook to determine what you must do for each requirement. Participate in troop and patrol meetings and outings to complete these requirements. Your patrol leader is a good source of information about rank requirements and troop operations.

2. The Scout is **Tested**

When you have completed one or more rank requirements, you must demonstrate that you can do or have learned what is required. This can be at a troop meeting or on an outing.

Have an authorized scout or adult approve your completion of the requirement. Only if this person signs and dates the appropriate box in the back of your Handbook are you approved.

Scouts authorized to approve rank requirements for Scout through First Class ranks are:

- Senior Patrol Leader
- Assistant Senior Patrol Leaders
- Jr Asst Scoutmaster
- Instructors
- Troop Guides
- Troop 509 Eagle Scouts
- **509G ONLY:** New Scout Patrol Leaders (for the scouts in their patrol only)

Adults authorized to approve requirements for all ranks (Scout through Eagle) are:

- Scoutmasters
- Assistant Scoutmasters

If you have any problems, ask your Patrol Leader or the Senior Patrol Leader for help.

3. The Scout is **Reviewed**

When you've completed all the requirements for a rank, print a Scoutmaster Conference - Board of Review form from the Forms tab of the troop's website, fill it out, and email your Scoutmaster to request a Scoutmaster Conference. See the Advancement tab of the troop's website for more information about the Scoutmaster Conference.

After you pass the Scoutmaster Conference you can set up your own Board of Review or wait for a Board of Review Day. You need three adults registered in the Troop for your Board of Review,

one of which must be a Committee Member. See the Advancement tab of the troop's website for more information about the Board of Review and the Adult Leaders tab to find a list of Committee Members and registered adults.

When you have passed the Board of Review, have the board members sign in the back of your Scout Handbook at the bottom of the last page listing the requirements for the rank. Also have them sign and date your Scoutmaster Conference – Board of Review form. You have earned the new rank as of this date.

Submit your completed Scoutmaster Conference – Board of Review form to your Scoutmaster or the Advancement Coordinator.

4. The Scout is **Recognized**

When the Scoutmaster or Advancement Coordinator receives your completed Scoutmaster Conference – Board of Review form, your rank advancement will be registered in Troopmaster and uploaded to the National system.

At the troop's next Court of Honor, you will be awarded your rank badge and you can sew your new rank badge onto your uniform replacing your old badge.