



## JPL Troop 509 Leadership Position Description

# PATROL LEADER

### GENERAL INFORMATION

- Position:** For new-scouts patrols: appointed by the senior patrol leader  
For other patrols: elected by members of the patrol
- Term:** 6 months
- Reports to:** Senior patrol leader
- Role:** Patrol leaders lead patrol-level activities at troop meetings, hold patrol meetings off-site at least once every six months, and represent the patrol on the Patrol Leaders' Council (PLC).
- Comments:** The patrol leader has a very important job in the troop. The patrol leader has the closest contact with the patrol members and is in the perfect position to help them along the scouting trail. Patrol leaders also serve on the PLC and represent their patrol in planning the troop program.

### QUALIFICATIONS

- Age:** For new-scouts patrols: 13 or older  
For other patrols: 12 or older
- Rank:** For new-scouts patrols: First Class rank or higher  
For other patrols: Tenderfoot rank or higher
- Experience:** None, but assistant patrol leader experience is helpful

### PERFORMANCE REQUIREMENTS

- Training:** You must attend Introduction to Leadership Skills for Troops (ILST)
- Attendance:** You are expected to attend 80% of all troop meetings, 90% of all PLC meetings, 70% of all outings and 25% of all service projects. If your attendance is low, or if you have three unexcused absences in a row, you can be removed from office.
- Effort:** When you accept this position, you agree to provide service and leadership to the troop. You are expected to devote lots of time and energy to this job and give it your best effort.

### GENERAL LEADERSHIP RESPONSIBILITIES

- Uniform:** Set a good example by wearing your uniform correctly. Wear all of the parts of the troop uniform, shirt tucked in, with all required badges in their correct locations.
- Behavior:** Set a good example by living the scout oath and law in your everyday life. Show scout spirit in everything you say and do.
- Attendance:** Set a good example by being an active scout. Be on time for meetings and activities. You must contact the senior patrol leader if you are not going to be at a meeting or if you have to miss an outing.

### SPECIFIC LEADERSHIP RESPONSIBILITIES

- Set a GOOD EXAMPLE (the most powerful form of leadership)
- Help patrol members advance in rank through First Class, either by teaching the required skills or by setting up situations for meeting the requirements
- Represent the patrol on the PLC; report back to the patrol on the patrol's responsibilities for troop meetings and outings
- Plan and lead patrol meetings and patrol activities, including at least one off-site patrol meeting every six months
- Assign duties and tasks to patrol members, and follow-up to be sure the job is done right
  - Keep patrol members informed (weekly email reminders of upcoming activities)
  - Train your assistant patrol leader so the assistant patrol leader is ready to be the next patrol leader after you
  - Help new scouts learn about scouting and belong to the patrol and troop